Students graduating Fall 2019—Checklist

August:
1. Request a current degree audit and review to make sure you will complete all requirements for graduation.
2. Meet with Lynne or Megan early in the semester to review your degree audit. Do this the first or second week, if possible, to make sure that you can still add courses you might need.
3. Have all transcripts for coursework taken outside UI sent to Iowa. This is required.
4. Have you filled in second grade option paperwork at 120 Sheaffer Hall, if applicable?
5. Fill in your application for graduation on your ISIS account. Deadline Oct. 4.

Sept:
1. If you are graduating with Honors in the Major (HiM), meet with Lynne or Megan to begin the application process. There are Honors brochures outside 122 ABW and on the website at: https://art.uiowa.edu/undergraduate-program/studio-art/honors-in-studio-arts
2. BFA’s are required to sign up for ARTS:4195, BFA show. Make sure you have done that.
3. If you are doing HiM, go to the meeting in Sept. to review the process.
4. If you are interested in participating in the Graduating Senior show, contact Lynne or Megan.
5. Graduation application and HiM application due Oct. 4. No one accepted after that date.

Oct:
1. Graduation is Dec. 21. Make sure you have reserved hotel rooms for family, if needed.
2. Graduation information will be available at: http://registrar.uiowa.edu/commencement
3. SAAH will be holding info sessions on: Networking with Art Professionals; Job Search Strategies; Cover Letters/Resumes, careers in Drawing and painting and more. Find this information on the SAAH webpage - resources - students
4. Save Friday, Dec. 20 from 1-2 pm for the SAAH Reception for graduating seniors and their families.
5. Meet with Amy Bartacheck or Garry Klein our career counselors for information about job search resources.
   a. update your resume; craft cover letters specific to each job; Get on Handshake
   b. update and make appropriate your social media platforms
   c. If you are applying to graduate school, make a spreadsheet of when your applications are due for each institution. Most graduate schools will have a Jan or early Feb. deadline for fall admission. If you are required to have reference letters, ask your references if they will be references, as early as possible. If you wait too long, there might not be enough time to get letters written. Faculty members have many time constraints.

Nov:
1. If you are graduating with HiM make an appointment with Lynne or Megan to verify forms have been filed, pictures submitted, project completed, registered for show.
2. Check the registrar site above for more specific information about gowns and program.

Dec:
1. Honors Group show- week of Dec. 9-14
2. Graduating Senior Show- week of Dec. 16-20
3. Reception for Graduating Seniors and their family/friends: Dec. 20, 1-2pm ABW
4. All BFA shows should be completed along with the paperwork.